

**St. Stephen the Martyr
Board of Education Minutes
April 19, 2011**

Attendance: Sandra Jameson, Jeanne Meyer, Joyce Snowden, Nicole Neesen, Greg Youell, Jaime Bizal, Chris Shouse, Mary Maguire, Dr. Dave Peters, Fr. Jim Tiegs, Tom Jorgensen, and Gina Langel, Parish Trustee.

I. Opening Prayer: The meeting was called to order with a prayer led by Greg Youell.

II. Approval of the March 15, 2011 Minutes: The minutes were presented for approval. After discussion, it was moved and seconded to approve the minutes as amended. The motion carried.

III. Religious Education Report:

- A. Calendar items were shared including upcoming Holy Week services, Confirmation for 8th graders, and end of the year prayer services.
- B. Registration for the 2011-12 Religious Education classes is underway. Parents are given incentives to sign up early.
- C. Registration for Vacation Bible School "Pandamania" is full for both sessions for children and for youth volunteers, but help from adult volunteers is still needed.
- D. Parish religious education participant and volunteer, Dana Kosalka, has been chosen to be a guest speaker at the spring Religious Education Coordinators luncheon. Dana has been a R.E. student since age 3 and currently attends Life Teen. She teaches both Sunday School and 6th grade RE classes.
- E. Upcoming summer activities for youth ministry were shared.

IV. School Report: Dr. Dave Peters

- A. Calendar items were shared.
- B. Registration numbers to date were shared. It was noted that the number of students moving from 5th grade into middle school for this year held steady, and middle school will have record enrollment. The preliminary enrollment numbers for K – 8th grade are steady. At this time, there is a decline in the Pre-K numbers.
- C. The new High 5 Pre-K program was well received with 23 students enrolling. The target per classroom was 20 students. All 23 students will be accepted into the program. The Pre-K 4 year old program also met expectations while the Pre-K 3 year old program is currently down in numbers from previous years. July 31 will be the new age cutoff for Kindergarten by state law starting next summer.
- D. Information regarding the new middle school PE uniform was sent to parents, and a new section will be included in the handbook.
- E. St. Stephen the Martyr School will participate as a technology pilot school for the Archdiocese during the 2011-12 school year and Ms. Fosco will provide feedback and assist in re-writing any new technology program standards for Archdiocesan schools.
- F. The Archdiocese will be reviewing standards for teaching Religion in the Archdiocesan schools next summer.

V. Pastor's Report:

- A. Fr. Tiegs, Dr. Peters and several staff members will attend the NCEA convention over Easter break.

- B. Special thanks were expressed to our Youth Ministry and Mrs. Mabeus school class for their Passion Play presentations during Holy Week. Both were exceptionally well done.
- C. The first priority for religion curricula for the fall will be centered around the new translation for the Mass.
- D. Fr. Tiegs expressed thanks to BOE members who have served this past year, with a special “thank you” to Sandra Jameson for her leadership in serving as our Board President this past year.
- E. New priest assignments and the upcoming changes for Fr. Chi and Fr. Andrew were discussed. The final assignment of priests will be made public soon.

VI. Old Business

Discussion was held regarding the second review of the constitution of the Board of Education. A revised draft will be reviewed once new members of the board begin their term. Ideas continued to be shared regarding the review of the constitution.

VIII. New Business

The Kidzone Handbook was reviewed. After input from the BOE, Dr. Peters and Sandra Jameson will meet with Cinda Heiman, program director, to discuss recommendations and changes.

Jeanne Meyer has agreed to serve a second term on the Board of Education. In addition, Eric Grangenett had completed an application to serve on the Board of Education and has been appointed to serve a term on the board beginning in May, 2011.

Jeanne Meyer was nominated to serve as President of the BOE for the next year. The nomination was seconded, and the board elected Jeanne Meyer as the next BOE President.

IX. Adjournment and Prayer

The meeting was adjourned with a closing prayer.