

St. Stephen the Martyr Pastoral Council
January 31, 2006
Meeting Minutes

Attendees: Fr. Jim; Fr. Mike; Kelly Loss; John Klimek; Doree Kathol; Tom Maddock; Glenn Stenger; Tim Kaplan, Nina Homan; Jason Castor, Laura Bogue, Juli Han, Tom Jorgensen

Millard Learning Center

Will be converted into a Parish Center and has been approved by the Finance Council. Structural condition of building is currently being reviewed. Space is configured adequately right now for meeting space size. Architects will review. Closure to legality of lease termination is not finalized yet – no cash in hand yet, attorney’s working through. We have approval of Archbishop and the fundraising (\$700,000 requested and approved to date) that goes along with the creation of the Parish Center. Fundraising efforts would hopefully include any MLC renovation, handicap access, security system (mandatory to fix). One year campaign - first presentation by Fr. Jim to parish will be the first weekend in March. We need to have ½ of the funds in hand before we start renovation and hope to accomplish this by June/July. We will also need to define what is the Parish Center (ideas: offices for Ana Sanderson and Sister Clarice and possibly one to two other staff; food pantry, adult education, KOC, prime timers, others).

Approval of preliminary plan to convert MLC to a Parish Center and a fundraising campaign to accomplish the goal: Motioned to approve by Nina, seconded by Tim. Motion carried.

Budget Status Update (Glenn)

Reviewed fiscal YTD budget (December), actual to budget is pretty close to date. The Finance Council is starting the new fiscal year budget process.

John requested that Project Hope funds be published to parish so they know where funds went.

Development Update (Tom J)

MLC heater is good, works well with zone heating/cooling. Boiler is 12 years old and life expectancy is 40 years.

Stewardship: at 8.2% increase over last year, \$190,424 above last year. EFT/credit cards, 716 households, represents 20% increase. Archbishops campaign –\$104,787 is the goal, \$92,213 (88% through 505 gifts) pledged/collected so far.

Weekly Sunday stewardship pledges equal \$48,044.

Renovation fund drive: second draft of calendar, theme, prayer and Q&A. Tom passed out the list of questions and requested us to select the top 21 questions that we think people will ask – due back to Tom by February 7.

Tom is meeting with people to discuss “planned giving” committee. Tom would like a wills awareness week, charitable gifts week, etc.

Parish newsletter will be coming out mid-February. RE news, year of reconciliation, EFT news, annual appeal news, etc.

Approval of November minutes (All)

John motioned to approve minutes, seconded by Jason. Motion carried.

New Business (Tom M)

Preliminary 5-year planning process: We reviewed Fr. Jim's 5-year planning calendar through (2009-2010). Work to complete planning calendar through this spring (May goal). Will be shared w/the parish when completed.

Pastoral Council elections April 22/23: Kelly, Tim, Tom and Shane will be replaced on the Pastoral Council during this election process. Current PC members being replaced will attend meetings through April. New members will attend in May. Doree has to come off of the APC (Archdiocesan Pastoral Council). They only allow someone to be on the council for 2 years and she's been on for several. The Pastoral Council will need to vote to replace Doree.

Pastor's Report:

No additional report.

Next Meeting – February 28, 2006