

St. Stephen the Martyr Pastoral Council
May 23, 2006
Meeting Minutes

Attendees: Nina Homan, Doree Kathol, Tom Peal, Sarah Franco, Dennis Placke, Patricia Miller, and Jason Castor

Call to order, prayer, welcome and introduction of new members:

Meeting was called to order by Jason Castor; Father Mike led the group in an opening prayer.

Review of Minutes: Minutes from both the March 28th meeting and the April 25th meeting were reviewed and approved.

Budget Status Update:

Glen Stenger was not present to provide a budget update.

Journey to the Center Report:

Tom Jorgensen was not available for the meeting however he did provide a written report for review. Current progress on the Journey to the Center campaign as of 5/23 shows pledges amounting \$502,102 half of which is cash. Phone-a-thon efforts included 2,300 calls. Calls identified 53 parish hardship cases and outreach efforts are being made to provide additional assistance through various existing parish ministries. There will be follow up on major gift prospects. Layout and design meetings with the architect have taken place and numerous ministry leads and others have provided valuable input regarding design, fixtures and appliance needs. It was noted that due to fire codes the kitchen will not have a stovetop. Following masses on June 10 & 11 parishioners will be provided an opportunity to review designs and provide additional input.

Development Director Report:

Tom Jorgensen's report provided a review of stewardship development activities. Our total weekly pledge amount has increased 7% over last year. 47% of parishioners have responded to our regular stewardship campaign with 707 households using EFT, which is an increase of 112% over last year. Tom has formulated a query to identify those parishioners whose EFT's were not renewed and they will be contacted. .

Archdiocesan Feed My Sheep appeal for St Stephens was increased to \$104,787 this year. The Parish is currently at 94% of our goal for this campaign. Current total is \$98,754. A second collection was completed and provided an additional \$1,800 toward the goal.

Follow-up item-Council wishes to discuss a way to better communicate information regarding second collections.

Presidents report:

Jason Castor has worked with Tom Marble to create a mail group on the St. Stephen Server.

The group will be p.council@stephen.org

Follow-up item-

Ensure dates and locations of Pastoral Council meetings are listed in Coming Events in weekly bulletin, consider adding e-mail group on bulletin and a note that minutes of Council meetings are available at www.stephen.org.

Council members will be provided copies of the Pastoral Council Constitution. Necessary revisions should be considered at a future meeting.

Board of Education Update:

Board of Education representation was not present for an update. Pastoral Council is requesting representation at monthly meetings and/or minutes from Board of Education meetings.

Pastor's Report:

In Father Jim's absence discussion regarding school tuition will be delayed until next monthly meeting. In addition the Draft Goals and Tasks document Father Jim created will be reviewed at an upcoming meeting.

Final arrangements for the Pastoral Council Picnic will be communicated via e-mail in the next week. Picnic / pot luck will be held on June 7 at 6:30 at the parish center.

Pastoral Council members were reminded that some of the information the group is provided requires careful, deliberate and timely distribution.

Closing prayer

Next Meeting –June 27, 2006 7PM

Follow-up items-

Air Conditioning repair costs

Tuition issue

Input on Draft Goals and Tasks document

Project Hope Status

Audit e-mail – Additional discussion?

Pastoral Council Constitution review