

St. Stephen the Martyr Pastoral Council
February 27, 2006
Meeting Minutes

Attendees: Fr. Jim; Fr. Mike; Kelly Loss; John Klimek; Tom Maddock; Glenn Stenger; Nina Homan; Jason Castor; Laura Bogue; Tom Jorgensen; Mary Elwer; Joe Acres

Parish Activity Center (formerly Millard Learning Center) (Fr. Jim/Tom J)

First fund drive mailing has gone out. Fund drive will be just a one-year basis. Financial goal: \$650-\$750K. 205 prospects identified in the parish that have been significant givers - Joe Acres will chair this campaign. March 2nd a 7:00 p.m. will have first gathering of special gifts persons to serve on special gifts team: grab 5-10 cards and make calls or combine with other people in teams of 2, or small group gatherings in household for brunch or wine/cheese, etc are suggested and Tom, Fr. Jim or Fr. Mike could attend and speak. Tom passed out piece that is going into second mailing. Second mailing to go out soon, to include the top 21 Q&A's. Opportunities for our involvement: 1) lay witness presentations during mass on March 11/12. 2) Pledge weekend March 18/19, 25/26. Need people who would be in the dining room 18/19 and Parish Activity Center 25/26. 3) Phone-a-thon – looking to recruit 33 people for one of three nights (April 4, 5, 6 from 6-9 p.m.).

Stewardship: Tom reviewed the FYTD stewardship collections (through 01/06) - collections down. 46% of pledge cards returned.

Fr. put together a list of who can use the Parish Activity Center:

- All adult education and Bible study groups
- Youth group/high school confirmation
- Knights of Columbus
- Council of Catholic Women
- Primetimers
- Boy Scouts/Girl Scouts?
- Stephen Ministry
- Bob Thome's pre-marriage counseling
- Natural family planning education
- All parish meetings: i.e., Pastoral Council, Finance Council, Board of Education, Stewardship, Planning/Development, Teacher salary endowment Board, Home/School association, Liturgy committee, Social Justice committee, Pro-life committee
- Funeral luncheons
- Limited social gatherings
- FOCCUS & ReFOCCUS Groups
- RCIA
- Ministry to the baptized
- Deanery & archdioceses meetings: Catholic Bible School
- Secular Franciscans
- Baptism classes
- Lay apostolates
- Catechist training

6 offices for staff people: Anna Sanderson, Sister Clarice, one space for 6 deacons to share, general usage office.

Fr. reviewed the floor plan and cost estimate with Council.

Prior Millard Learning Center owner has now signed the appropriate documents and payment should be forthcoming soon.

Budget Status Update (Glenn)

Paid \$200K from the house on the loan principal (not reflected in January report). Can we add status of the parish debt (currently \$5,779,833)? Working on the new fiscal year budget – decisions on tuition and salaries, adjusted RE fees. We're about a month from finalizing the new fiscal budget.

We haven't yet determined how we are going to replace the income lost from the Millard Learning Center.

Tom Maddock suggested future project hope funds go to the Parish general operating funds. Motion was made by Mary Elwer and seconded by Tom Maddock, motion carried.

Board of Education Report

No report.

Approval of January minutes (All)

John motioned to approve minutes, Nina seconded. Motion carried.

New Business (Tom M)

Pastoral Council Elections: 4 open seats to fill, Nina contacted a number of people. Nina has two commitments to run and two considering.

Pastor's Report:

Mandatory meeting for Christ the King parish on Sat afternoon dealing w/deanery restructuring and diocesan planning – April 1. Need pastoral council President, APC rep 1-2:30. Nina can attend.

Next Meeting – March 28, 2006 (Election of Pastoral Council President)